



## APPLYING FOR YOUR BABY'S GERMAN BIRTH CERTIFICATE

IT IS A REGULATION (AE 40-400) TO OBTAIN YOUR BABY'S GERMAN BIRTH CERTIFICATE.

THE GERMAN GEBURTSURKUNDE (BIRTH CERTIFICATE) **DOES NOT** GIVE DUAL CITIZENSHIP TO THE BABY.

### Required Documents

1. **AE Reg 40-400B** – From the Birth Registration Office in Landstuhl Regional Medical Center.
2. **Parents' Marriage Certificate** (Original or certified copy)
3. **Parents' ID**
4. **Parents' Passports AND Birth Certificates** (Original or certified copy).  
(NO FEE/OFFICIAL passports are acceptable.)
5. **Divorce decrees, Naturalization papers, if applicable**

If the documents are not in English, (Spanish, French, etc.) please provide a translation of the document in English or German.

## **\*Currently You Have Two Options\***

**Option 1:** Visit the German Registrar's office in person and submit your documents. This can be done by scheduling an appointment with the German Registrar's office. Contact the office by phone or email. **Contact information is listed below.**

**Option 2:** Scan all required documents and send via email (**listed below**) to the German Registrar's office. The German Registrar's office will then contact the parents to discuss further action and make an appointment to pick up baby's German birth certificate.

**Location: Kirchenstrasse 41, 66849 Landstuhl.**

(Standesamt 'Alte Rentei' - German Registry)

Since it is not possible to park directly at the registry office, "Am Alten Markt" is the location for parking at the German Registrar. There is a little footpath right across the street from the "Irish Pub" that will get directly to the office in 1 minute. The entrance is on the back side of the building.

**Fee: 13 Euros per certificate (6.50 Euros for each additional certificate) –**  
A Payment can be made by Cash or Credit Card (VISA and MASTERCARD Only)

### **Hours of Operation**

Monday - Wednesday	08:30 - 11:30
Thursday	08:00 - 17:30
Friday	08:30 - 11:30

### **Point Of Contact**

**standesamt@landstuhl.de**

Mr. Marnet	06371 - 83 - 123
Mrs. Thum	06371 - 83 - 422